

2.1.8.20

OUTSIDE STUDIES PROGRAM

The University values arrangements that exist to enable members of its academic staff to have the opportunity periodically to carry out sustained research or scholarly activity ~~free from teaching and administrative duties~~ *outside the University*. For many staff the opportunity allows them to make use of research facilities and resource materials that are not available within the University and to establish and keep current contact with scholars and research workers elsewhere in the world.

To gain approval, programs must be approved in advance and a report from the recipient on the work undertaken is required.

In 1978 the Commonwealth Government introduced guidelines, developed by the Universities Council, to govern the approval of Outside Studies Programs. The University has ~~found it satisfactory to operate~~ *its* programs within those guidelines.

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¹³⁸
In 1982, members of the academic staff participated in the outside studies program.

members of staff
Forty-seven used their program primarily to further their own research; 69 were primarily engaged in visiting other institutions in order to assess recent developments in research and scholarship; and 6 used their time to teach at other institutions ~~and 16 were engaged in professional practice, participating in conferences.~~

For 84 members of staff the length of the program was less than 12 weeks; for 20 the program was greater than 12 weeks, but less than 24 weeks; for 31 the program was greater than 24 and less than 36 weeks; and only 3 took a period that exceeded 36 weeks. These figures illustrate an increasing tendency for programs to be of short duration; this may be contrasted with the situation a decade ago when the majority of staff took much longer periods of study leave.

Only 2 members carried their program entirely within Australia. This is in line with past experience. There is a greater ~~propensity~~ ^{tendency} for academic staff from other Australian universities to carry out their programs in this University - particularly in the Institute of Advanced Studies - than for our own staff to carry out their programs in other Australian universities.

The participation in programs by full-time academic staff measured in person-years was 35.05 in 1982 compared with 27.72 in 1981. The ~~evidence~~ ^{assistance} of that participation is 4.09% ^{per cent of full time academic staff,} ~~per cent~~ ^{less than or above.} This is well within the guidelines of 7% set by the Commonwealth Tertiary Education Commission.

Of the 138 persons 115 received financial assistance; the total of assistance was \$251,332.

17 May 1983

Only seven used their
program ~~at~~ primarily to
further their own
research; 69 were
primarily engaged in
visiting other institutions
in order to assess
recent developments in
research and scholarship;
and 6 used their time
to teach at other
institutions; ^{and} 16 were
engaged in professional
function, ^{participating in} ~~also attending~~
conferences.

~~Eighty four took~~

For 84 members & staff
the length of their program
was less than 12 units;
For 20 the program was
greater than 12 units but
less than 24 units; for
31 the program was greater

than ~~35~~ and less than
~~36~~ weeks; and for only
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 exceeded 36 weeks. These
 figures illustrate an
 increasing tendency for
 programs to be of ~~much~~
 shorter duration ~~than~~; this
 was true of study leave
~~when~~ say
 may be contrasted with
 the situation a decade ago
 when the majority of
 staff took much longer
 periods of study leave.

Only ~~2~~ ^{Canadian} members spent
~~on~~ their program entirely
 within Australia.
 This is in line with
 past experience. There is
 a general propensity for
 academic staff from

Other Australian
universities to carry
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The ~~evidence of~~ participation
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the Council T-E-C-

Of the 138 persons 115
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OUTSIDE STUDIES PROGRAM

The University values arrangements that exist to enable members of its academic staff to have the opportunity periodically to carry out sustained research or scholarly activity free from teaching and administrative duties. For many staff the opportunity allows them to make use of research facilities and resource materials that are not available within the University and to establish and keep *current contact with scholars and research workers elsewhere in the world.*

To gain approval, programs must be approved in advance and a report from the recipient on the work undertaken is required.

In 1977

The Commonwealth Government introduced guidelines, developed by the Universities Council, ~~for the~~ to

The introduction of Government guidelines in

*~~operation of Outside govern the~~
~~approval of Outside Studies Programs~~
The University has found it possible
to satisfactorily to operate its programs
within these guidelines*

file

*ANNUAL REPORT
1982*

Outside Study Program

The University values arrangements that exist to enable members of its academic ~~and~~ ^{staff} to have the opportunity ~~to~~ periodically to carry out sustained research or scholarly activity free from teaching and routine administrative duties ~~and~~ ^{For} in many ^{for} many staff the opportunity to allow use elsewhere ~~research and~~ facilities and then to make use of research facilities and resource materials that are not available ^{within} in the University and to ~~have direct~~ ^{work, establish} contact with and keep

~~The Minister makes~~

~~Programs are subject to and~~
~~prior approval and~~

To gain approval, programs
must be approved in advance
and ~~the~~ a report ^{from the recipient} on the
work undertaken is required.

The introduction of Government
guidelines in

~~1980-1981~~

~~138~~

of the ~~98~~ members of staff who were engaged ~~took~~ ~~52~~ in ~~1982~~ Outside Studies Program in 1982

Residence

Residence	Inst. Units	Other	Total
38	50	10	98

Length

less than 12 units

47

greater than 12 units

less than 30 units

48

greater than 30 units

less than 52 "

3

98

Location

all overseas

95

all Am.

all

Part-Inst-Inst DS

3

98

Man-year participation
in 1982 was 3.31 and
the expected rate for 1982 3.84

comparing with the max approved

97.

of the financial grants

of the 98 75 required grants

in total there cost \$ 172 460

an average of approx

(approx \$ 2300.) much >

only exceeding \$ 3000 .

PLEASE NOTE

FIGURES REPRESENT ANNUAL STATISTICAL COLLECTION

COMBINED INSTITUTE TIME ACADEMIC STAFF COMMENCING ACTIVITIES UNDER
AND FACULTIES OUTSIDE STUDIES PROGRAM DURING THE PREVIOUS YEAR
STATISTICS BY GRADE AND PRINCIPAL ACTIVITY

UNIVERSITY -

REFERENCE PERIOD - YEAR ENDED
31 DEC, OF PREVIOUS YEAR 1982

Grade	Principal Activity						TOTAL
	Research	Visiting other institutions	Teaching at other institutions	Improvement of teaching	Professional practice	Other	
Professor	11	18	2			7	38
Associate Professor	9	17	1		1	2	32
Senior Lecturer	15	25	3			4	47
Senior Fellow	12	9				2	23
Lecturer / Fellow							
Principal Tutor							
Other							
TOTAL	47	69	6		1	15 *	138

* Presentation of papers at Conferences

A-V.C.

18/5/83

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 208 - FULL-TIME ACADEMIC STAFF COMMENCING ACTIVITIES
 UNDER THE OUTSIDE STUDIES PROGRAM DURING THE
 PREVIOUS YEAR BY LENGTH OF PROGRAM AND GRADE

UNIVERSITY -
 REFERENCE PERIOD - YEAR ENDED 31 Dec.
 OF PREVIOUS YEAR
 198₂

Length of program	Grade						TOTAL
	Professor	Associate Professor/ Reader/pp	Senior Lecturer/SP	Lecturer/F	Principal Tutor	Other	
Less than or equal to 12 weeks	24	21	27	12			84
Greater than 12 weeks and less than or equal to 24 weeks	8	2	8	2			20
Greater than 24 weeks and less than or equal to 36 weeks	4	7	11	9			31
Greater than 36 weeks and less than or equal to 52 weeks	2	-	1	-			3
Greater than 52 weeks							
TOTAL	38	30	47	23			138

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 209 - FULL-TIME ACADEMIC STAFF COMMENCING ACTIVITIES
 UNDER THE OUTSIDE STUDIES PROGRAM DURING THE
 PREVIOUS YEAR BY LENGTH OF PROGRAM AND LOCATION
 DURING PARTICIPATION

UNIVERSITY -

REFERENCE PERIOD - YEAR ENDED 31 DEC.
 OF PREVIOUS YEAR
 198²

Length of Program	Location			TOTAL
	All time spent in Australia	Part of time spent Australia	No time spent in Australia	
Less than or equal to 12 weeks			84	84
Greater than 12 weeks and less than or equal to 24 weeks	1	1	18	20
Greater than 24 weeks and less than or equal to 36 weeks	1	-	30	31
Greater than 36 weeks and less than or equal to 52 weeks	-	-	3	3
Greater than 52 weeks				
TOTAL	2	1	135	138

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 210 - INCIDENCE OF FULL-TIME ACADEMIC STAFF

PARTICIPATION IN THE OUTSIDE STUDIES PROGRAM

DURING THE PREVIOUS YEAR AND ESTIMATED FOR CURRENT YEAR

UNIVERSITY -

REFERENCE PERIOD - 1982

(SEE NOTES ON FORM 210)

Incidence of participation	Actual previous year 1981	Planned current year 1982
Man-Years of participation by grade	5.19	9.03
Professor		
Associate Professor/Reader /Professorial	7.92	6.51
Senior Lecturer/Senior Fellow	7.96	13.12
Lecturer / Fellow	6.65	6.39
Principal Tutor		
Other		
Total man-years of participation A	27.72	35.05
Full-time academic staff, lecturer and above B	836	855
Incidence of full-time academic staff participation in the outside studies program ($A/B \times 100\%$)	3.31	4.09

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 211 - GRANTS APPROVED FOR FULL-TIME ACADEMIC STAFF

COMMENCING ACTIVITIES UNDER THE OUTSIDE STUDIES

PROGRAM DURING THE PREVIOUS YEAR BY SIZE OF GRANT

UNIVERSITY -

REFERENCE PERIOD - 1982

(SEE NOTES ON FORM 211)

Size of grant	Number of grants approved	Total value of grants
		\$
Less than or equal to \$1,000	27	16 271.76
\$1,001 to \$2,000 inclusive	31	48 988.55
\$2,001 to \$3,000 inclusive	26	64 958.37
Greater than \$3,000	31	121 113.00
TOTAL	115	251 331.68

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 207 - FULL-TIME ACADEMIC STAFF COMMENCING ACTIVITIES UNDER
THE OUTSIDE STUDIES PROGRAM DURING THE PREVIOUS YEAR
BY GRADE AND PRINCIPAL ACTIVITY

UNIVERSITY -

REFERENCE PERIOD - YEAR ENDED
31 DEC. OF PREVIOUS YEAR 198/

Grade	Principal Activity						TOTAL
	Research	Visiting other institutions	Teaching at other institutions	Improvement of teaching	Professional practice	Other	
Professor	8	15				3	26
Associate Professor/ Reader/Professorial Fellow	10	13				3	26
Senior Lecturer / Senior Fellow	11	14				3	28
Lecturer /Fellow	9	8				1	18
Principal Tutor							
Other							
TOTAL	38	50				10*	98

includes 35
Cor Faculties.

*Presentation of papers at conferences only.

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 208 - FULL-TIME ACADEMIC STAFF COMMENCING ACTIVITIES
 UNDER THE OUTSIDE STUDIES PROGRAM DURING THE
 PREVIOUS YEAR BY LENGTH OF PROGRAM AND GRADE

UNIVERSITY -
 REFERENCE PERIOD - YEAR ENDED 31 Dec
 OF PREVIOUS YEAR
 198/

Length of program	Grade						TOTAL
	Professor	Associate Professor/ Reader/Pp	Senior Lecturer/SP	Lecturer /P	Principal Tutor	Other	
Less than or equal to 12 weeks	15	11	14	7			47
Greater than 12 weeks and less than or equal to 24 weeks	11	2	5	1			19
Greater than 24 weeks and less than or equal to 36 weeks		12	8	9			29
Greater than 36 weeks and less than or equal to 52 weeks	1		1	1			3
Greater than 52 weeks							
TOTAL	27	25	28	18			98

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 209 - FULL-TIME ACADEMIC STAFF COMMENCING ACTIVITIES
UNDER THE OUTSIDE STUDIES PROGRAM DURING THE
PREVIOUS YEAR BY LENGTH OF PROGRAM AND LOCATION
DURING PARTICIPATION

UNIVERSITY -

REFERENCE PERIOD - YEAR ENDED 31 Dec.

OF PREVIOUS YEAR
198/

Length of Program	Location			TOTAL
	All time spent in Australia	Part of time spent Australia	No time spent in Australia	
Less than or equal to 12 weeks			47	47
Greater than 12 weeks and less than or equal to 24 weeks			19	19
Greater than 24 weeks and less than or equal to 36 weeks		3	26	29
Greater than 36 weeks and less than or equal to 52 weeks			3	3
Greater than 52 weeks				
TOTAL		3	95	98

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 210 - INCIDENCE OF FULL-TIME ACADEMIC STAFF

PARTICIPATION IN THE OUTSIDE STUDIES PROGRAM

DURING THE PREVIOUS YEAR AND ESTIMATED FOR CURRENT YEAR

UNIVERSITY -

REFERENCE PERIOD - 198

(SEE NOTES ON FORM 210)

Incidence of participation	Actual previous year 1981	Planned current year 1982
Man-Years of participation by grade		
Professor	5.19	4.96
Associate Professor/Reader/Professorial Fellow	7.92	5.01
Senior Lecturer /Senior Fellow	7.96	11.32
Lecturer/Fellow	6.65	7.31
Principal Tutor		
Other		
Total man-years of participation A	27.72	28.60
Full-time academic staff, lecturer and above B	836	855
Incidence of full-time academic staff participation in the outside studies program (A/B x 100/1)	3.31	3.34

? Actual

UNIVERSITIES ANNUAL STATISTICAL COLLECTION

FORM 211 - GRANTS APPROVED FOR FULL-TIME ACADEMIC STAFF
 COMMENCING ACTIVITIES UNDER THE OUTSIDE STUDIES
 PROGRAM DURING THE PREVIOUS YEAR BY SIZE OF GRANT

UNIVERSITY
 REFERENCE

Size of grant	Number of grants approved	Total value of grants
		\$
Less than or equal to \$1,000	16	12891.51 3637
\$1,001 to \$2,000 inclusive	15	22758.00 8258
\$2,001 to \$3,000 inclusive	23	61099.01 25269
Greater than \$3,000	21 3154	75711.24 40206
TOTAL	75 2299	172459.76 77370

Pencil figures indicates breakdown of either Faculties or Institute
 (not sure from recollection).