The Australian Solar Energy Society (AuSES) will hold its 50th annual conference at the Swinburne University of Technology, Hawthorn Campus, Melbourne on the 6th & 7th of December 2012.

Building on its tradition of conference excellence, AuSES is committed to making this conference the pre-eminent solar academic event in the Asia Pacific, with strong industry involvement and support.

The conference will include the following topics:

- Solar PhotoVoltaics (PV) – including system design and performance monitoring
- Solar Thermal –CSP as well as SWH and SAH, extending into the production of low grade process heat for industry
- Built Environment/Sustainable Design
- Energy Efficiency
- Public Policy
- Grid Integration and Remote Power Systems
- Other renewables - including wind, biomass, geothermal, wave/tidal and waste methane recovery

Additional topics may be considered, if sufficient interest is indicated.

Peer Review Process

All abstracts will be peer-reviewed by at least one member of an experienced, qualified panel.

Abstracts will be structured/formatted according to a supplied template, see Abstract Template below.

All accepted abstracts and subsequently accepted full papers will be published on the AuSES website.

Authors of approved abstracts will be requested to prepare:

- a full paper, of not more than 10 pages, and which will be peer-reviewed by two members of the academic panel, and if accepted, will be orally-presented during a 20 minute slot allocated at the Conference; OR
- a poster presentation, for display during the Conference.

Abstracts which are not accepted in the first round may subsequently accepted following author review.
Timeline for submission and acceptance of abstracts

• One page abstracts are required by 30th June 2012.
• Late submissions may not be accepted.
• Abstract reviews will be complete by July 31st
• Invitations to prepare full papers and posters will be issued by mid August
• Any full paper not completed, accepted and ready for publishing by Nov 1st may forfeit its allocated presentation slot, but may revert to a poster paper

Timeline provides target dates for acceptance of full papers

• Full paper submitted by August 30th
• Comments received by Authors by September 30th
• Papers resubmitted by October 30th
• Acceptance or otherwise indicated by November 15th

Posters must be prepared by Dec 1st and details of Poster display procedure, dimensions etc will be provided to accepted Poster Authors.

All authors intending to present a full paper or poster must be registered to attend the Conference by Dec 1st, otherwise their presentation slot or position may be forfeited.

The draft presentation schedule will be available on line from Nov 1st, and will not be amended after Dec 1st (meaning that papers and posters must be completed by that date).

General requirements for the submission of abstracts

Topics should contribute to knowledge relating to the uses and applications of clean and renewable energy, energy efficiency, the built environment and/or sustainability.

Abstracts:

• will be reviewed by the appointed conference abstract reviewers
• must be submitted according to the guidelines, and using the format based on the template, below
• should be of no more than 300 words, plus title, keywords, author(s) details and citations
• exceeding the word limit will be returned for re-submission
• should state the problem being addressed, the purpose of the paper, basic procedures/methods, main findings and principle conclusions
• should contain original work that has not previously been reported, and may be from a range of categories, including original research, case studies, insight or review articles
• must be emailed to abstracts@auses.org.au
• must be submitted in either .doc or .docx file formats. No other formats will be accepted

• will be returned to the author without review if not in accordance with the Abstract Content or Format Guidelines (below) and must be resubmitted by the closing date in the correct format to be reviewed and considered for inclusion in the program

• must not be resubmitted other than for a notified submission error

Authors:

• The primary presenting author must submit the abstract, and will be the point of contact for all correspondence concerning the abstract, paper and/or poster.

• All presenting authors will be required to register and pay for the conference to ensure their abstract(s) are included in the final program and journal supplement – deadline for author registration is 30 November 2012.

• Will receive a confirmation email with a receipt number confirming that your abstract was successfully received. If not received from AuSES within 5 days of sending, please contact abstracts@auses.org.au

• It is the responsibility of the primary presenting author to ensure that the abstract is submitted correctly

• Any funding support for research should be stated at the end of the final Paper or Poster, NOT in the Abstract

• If you do not receive a confirmation email of receipt, please contact abstracts@auses.org.au

Disclaimer: AuSES will not be held responsible for abstract submissions not received via abstracts@auses.org.au or for submission errors caused by internet service outages, hardware or software delays, power outages or other unforeseen events.
Abstract Format and Content Guidelines

Purpose
The purpose of the abstract is to define the precise objective of the study to an audience, and to indicate that a resulting paper or poster will meet the standards expected by AuSES, conference participants and others accessing the work.

Title
The abstract title should be short, informative and may contain the major key words. It should be in sentence case, **bold**, and left -and right-justified.

Authors
Abstract titles should be followed by authors’ first names and surnames (with the primary presenting author in **bold**) with superscript numbers for institution identification. Corresponding to these numbers, names of institutions should follow, including city, state, postcode and country (**in this order**).

Do not include degrees or professional titles (e.g. Dr, Prof. etc.)
Example:

John Wide\(^1\), Mary Long\(^1,2\), Bill Short\(^2\)

1 University of XXX, CITY, STATE POSTCODE COUNTRY
2 University of YYY, CITY, STATE POSTCODE COUNTRY

Body Text
- Page format is to be ISO A4, with margins of 2.5 cm
- Abstract text must be in Times New Roman, 12 point font size, single-spaced and left and right justified.
- Leave a line between sections but do not indent.
- Use standard abbreviations only, after defining any abbreviation the first time it is shown (e.g. “... Australian Solar Energy Society (AuSES)...”, and from then on, ONLY use the abbreviation.
- Abbreviations may be used in the title, provided the name in full is outlined in the body of the abstract.
- Capitalise the first letter of trade names.
- Insert ONE carriage return (paragraph marker) between successive paragraphs of the Abstract.
- Abstract contents must not exceed 300 words. Do not include tables, figures or photos.

Contact Author
At the conclusion of the abstract text, a contact author and email address must be listed. This will be published in the Conference Proceedings, with the Abstract, if accepted.
Example:

Contact author: John Wide – john.wide@UXXX.edu.au

Compliance to these stated specifications is imperative – any abstract that does not comply with these specifications will not be accepted for review and will be returned to you for resubmission.
Abstract Template

Authors must prepare their abstract using the following format:

**Title:** size 14 pt, Arial Bold, left and right justified aligned

**Times New Roman 12 point:**

Presenting author (First name SURNAME)\textsuperscript{1,3}, Co-author (First name SURNAME)\textsuperscript{2}, Co-author (First name SURNAME)\textsuperscript{1} and Co-author (First name SURNAME)\textsuperscript{1} as follows:

\textsuperscript{1} Affiliation 1 (include: institute, city, state, postcode and country. Do not include degrees or professional titles eg. Dr, Prof etc.);

\textsuperscript{2} Affiliation 2 (include: institute, city, state, postcode and country. Do not include degrees or professional titles eg. Dr, Prof etc.);

\textsuperscript{3} Affiliation 3 (include: institute, city, state, postcode and country. Do not include degrees or professional titles eg. Dr, Prof etc.).

(If all the authors are in one place, superscripting NOT necessary)

**Keywords:** No more than six words that people searching might use

Abstract body text – maximum 300 words. This section to be left and right justified, Times New Roman, size 12 point

Contact author: First and Last Name – email address

**Abstract Sample**

**ABSTRACT TITLE**    Arial 14pt.

John Wide\textsuperscript{1}, Mary Short\textsuperscript{2}

\textsuperscript{1} University of XXX, XXX, NSW 2000 Australia
\textsuperscript{2} University of YYY, YYY, QLD 4000 Australia

**Keywords:** PV design, sustainability, built environment

Body text of abstract - Maximum 250 words. Times New Roman, 12 point

Contact author: Barry Smith – bsmith@usyd.nsw.edu.au
ATTACHMENT A
Solar 2012 Background Information
The conference format will be similar to previous years, with three core streams of presentations. Additional activities will be held in conjunction both before and after the core period, for example, a Professional Development Seminar and “Train the Trainer” educators' seminar on Dec 5th, and optional excursions to renewable energy installations accessible from Melbourne on Saturday Dec 8th.
There will be a welcome/social event on Dec 5th, and the Conference Dinner and Annual Awards will be on the evening of Dec 6th, including the Wal Read Awards, and dinner entry will be included in all delegate registrations.
Conference Registration fees are currently planned at the following levels (but are subject to change):

<table>
<thead>
<tr>
<th></th>
<th>Non-AuSES Member</th>
<th>AuSES Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student and Senior</td>
<td>$300</td>
<td>$250</td>
</tr>
<tr>
<td>Full Delegate</td>
<td>$590</td>
<td>$450</td>
</tr>
</tbody>
</table>

AuSES membership is available online at [www.auses.org.au](http://www.auses.org.au)
A further 10% discount is expected to be applied to early bird registrations prior to November 1st.
Fees include admission to the Conference Dinner event on the evening of December 6th.