

UNIVERSITY PRINTING SERVICE  
ANNUAL REPORT 1994  
10.2.95

University Printing Service consists of a carefully balanced combination of electronic and traditional offset printing facilities. We have five offset printing machines along with fully equipped pre-press, finishing, binding and administration areas plus the new electronic printing facility. We also have shopfronts in Law and Arts with one staff member each. In most cases this provides our clients with a one-stop printing service.

Staff have a constructive and flexible approach to getting work completed and delivered on time. They regularly interchange between working areas and with both shopfronts, as the workload requires.

During September 1994, we were able to undertake a rational re-equipment program by installing new copiers in each of our locations. Medium to high volume Xerox 5088's in Law and Arts with high volume Xerox 5100 plus a Xerox Docutech Publisher (which is the very latest "state of the art" copying equipment available), located in the main printery. On this point I would like to thank Peter Green and Peter Scardoni for conceiving the idea and giving their full support.

1994 saw a large upturn in business to \$1,139,000 as against \$900,000 the year before. We are quite sure 1995 will be even better. While there has not been a huge increase in the amount of work undertaken there has been, and still is, a big push for multi-colour printing and the use of speciality papers including recycled stock which we are adequately set up to produce. This trend seems to be industry wide.

Equipment needs for the future should include a new collating system to replace the outdated and worn out equipment thus helping the printing and also the electronic areas to keep pace with the short turn around and times demanded these days.

*Paul & Lita*